



- Career Fair
- CVTC's Mission & Vision
- From the Director



## CVTC Career Fair



**Tuesday, April 10, 2018,  
1:00 PM to 5:00 PM, AV Room, Nagler Building**

**Open to All CVTC Employees:**

As CVTC approaches closure and employees face monthly layoffs, don't miss this opportunity to meet with agencies and businesses that are in need of skilled workers! Even if you aren't ready to make a career move, use this opportunity to make connections with recruiters for future employment. If you plan to retire, you may want to explore part time jobs that are available.

The following agencies will be participating in the Career Fair:

### Agency

Bedford Nursing Home

Blue Ridge Regional Jail Authority

Catawba Hospital

Centra Health

Commonwealth Center for  
Children and Adolescents

Danville-Pittsylvania CSB

DePaul Community Resources

Doss Estates

Generation Solutions

Heartland Lynchburg

Home Instead Senior Care

Horizon Behavioral Health

Lynchburg Community Action Group

Lynchburg Health and Rehab

Old Dominion Job Corps Center

Wall Residences

Western State Hospital

### Hiring

RNs, LPNs, CNAs, Food Services

LPNs, Jail Officers

RNs, LPNs, CNAs, Food Services, Housekeeping

RNs, LPNs, CNAs, PTs, OTs, Speech, Food Services, Housekeeping

DSPs, RNs, LPNs

DSPs, QIDPs, RNs, LPNs

DSPs, QIDPs, Sponsored Residential Providers

DSPs

RNs, CNAs, PTs, OTs

RNs, LPNs, CNAs, PTs, OTs, Speech, Food Service, Housekeeping

CNAs

DSPs, QIDPs, RNs, LPNs, Administration, Mental Health Clinicians,  
Residential Techs

Food Service, Housekeeping, B&G, Administration, Customer Service

RNs, LPNs, CNAs, PT, Speech, Food Services, Housekeeping, Management

DSPs, PTs, OTs, Administration, Mobile Advisor, Security

DSPs, LPNs, CNAs, Potential Provider Families

DSPs, RNs, LPNs, CNAs, Food Service, Housekeeping, Management, B&G

### Other Participating Agencies/Programs (see page 2 for more details):

Centra Nurse Aide Program & Centra College of Nursing

Lynchburg Community Action Group

VRS 457 Deferred Compensation, VA Cash Match, and Hybrid Retirement Plans

Central Virginia Community College Workforce Solutions/Workforce Development



**Meet with  
recruiters!**

**Make connections  
with area agencies!**

**Find out what job  
opportunities are  
available!**



## While at the Career Fair, check out the following booths:



### Centra College of Nursing and Centra Nurse Aide Program

Meet with Valerie Newcomb, Nurse Aide Coordinator, to learn more about Centra's training opportunities. Centra offers a **Nurse Aide Program** to qualified applicants with an incentive of a waiver and paid class time, yes get paid while taking the class, with an approved 1 year contract. Note: applicants will be obligated to work for 1 full year for Centra with the understanding that job placement is based on staffing needs. This is a 5 week class (day time hours) that students complete and are qualified to take the VA state

exam to become certified and offers learning in a classroom setting, skills lab, and clinical experience in the Long Term Care and Acute Care facilities at Centra with classes located in Lynchburg and Bedford.

We also offer self-pay option for those not interested in the 1 year contract.

**Centra College of Nursing** offers three nursing programs with a range of study options and schedules to obtain your Practical Nurse (12 month program), Associate Degree in Nursing (5 semester program), and RN to BSN program (Registered Nurse to obtain a Bachelor of Science in Nursing (BSN).



### Central Virginia Community College Workforce Solutions

Want to make a career change? Central Virginia Community College Workforce Solutions (CVCCWS) Workforce Development offers career pathways programming for individuals seeking to make a career change, specialized classes to assist businesses in obtaining and retaining quality staff and youth programming to help businesses

develop a pipeline of future of employees. CVCCWS Workforce Training provides customized assessment, training and consulting solutions to meet employers' incumbent worker training needs. Classes can be offered in any subject matter, any location and any length needed. Credit and non-credit options are available.



### Lynchburg Community Action Group

Lynchburg Community Action Group, Inc. - Center for Employment Training, Employment Services program offers Resume Writing, Job-Readiness training, Interviews Skills training, and weekly Job Listings for individuals seeking employment.

CET offers the Certified Nurse Aide Assistance program - 6 weeks training (120 hours), and Medication Aide Training program - 68 hours of training. Upon completing the training programs, students will receive a training certificate. In order to be licensed as a Certified Nurse Aide and employed in a healthcare field, students are required to pass the Virginia State Board Exam.

Employment Services has partnered with Work Force, VEC, local businesses and staffing agencies to assist individuals in obtaining employment. On site CET offers utilization of Employment Services computer laboratory Monday thru Thursday from 10:00 a.m. to 12:00 p.m. and Friday from 10:00 a.m. to 1:00 p.m. to complete applications and job searches. Administrators are available to assistant participants if needed.



### VRS 457 Deferred Compensation, VA Cash Match, and Hybrid Retirement Plans

Here is an opportunity to meet with Janice Parker to review your 457 Deferred Compensation and VA Cash Match or Hybrid Retirement Plan options, make changes to your contributions, investment options, and check beneficiary listings. Understand what your options are for deferred Compensation or Hybrid Retirement plans after you retire or leave service. You can defer bonuses and unused vacation and sick time if you are eligible for any payment.

## Don't let rumors keep you from attending!

**Attendance at the Career Fair will NOT put you on a list to be laid off, nor will it affect your severance package!**

**The sole purpose of the Career Fair is assist employees in their future career goals and needs.**

**You will not have to sign in to attend.**

**Take advantage of the opportunity to learn about opportunities or seek employment while on the job!!!**

## CVTC's Mission, Vision, and Values

Reflecting our mission of integration, support, and respect, the following statements illustrate CVTC's focus and core purpose in championing and advocating for the individuals as they transition into the community.

### Central Virginia Training Center



**Integration.**



**Support.**



**Respect.**

#### Mission Statement:

The promotion of therapeutic and successful community engagement and integration for all CVTC individuals and employees.

#### Vision Statement:

That every individual and employee receives the support, sincerity, and success they deserve.

#### Values:

Integrity, Individuality, Respect

## CVTC Blood Drive

At the CVTC annual Blood Drive on March 7th, 14 pints were collected. Thanks to those staff who donated. You made a difference!



Pictured: Shameka Davenport (left) and Roberta Martin (above) gave the gift of life! Way to go, ladies!!!!







## Dick Roberts, Facility Director

Hello CVTC Family,

As we all welcome the Spring season, I remember the saying "Spring forward". The number of individuals awaiting their community homes here at CVTC is now 100. Individuals have moved from Home #8 to their new home in the community or their home here at CVTC as they take steps towards their community home.

You may be asking what is going to happen to CVTC Home #8? The plan for this home is to become the **CVTC Healthcare Complex**. What does this mean? The plan as of June 1st is to provide individuals at CVTC and those living in the community with supports such as Dentistry, Psychiatric, Pharmacy, and Ophthalmology services, as well as community integration skill development. There will be staff offices on the building as well. In addition, Staff Development and Training will relocate to #8 to provide training for CVTC staff.

As we move forward, there will be further development of services for individuals. I will do my best to keep you informed. Truly CVTC is Springing forward.

*Respectfully, Dick Roberts*



## LMS 3rd Quarter Courses Scheduled Mid-April

The LMS courses for the 2nd quarter (January, February, March) were due to be completed by March 31, 2018. Transcripts should be submitted to your supervisor upon completion of the courses for the quarter. Please bring all LMS training up-to-date if you have not done so.

3rd quarter LMS courses (April, May, June, 2018) are scheduled for launch by mid-April. Watch for an announcement via e-mail.

### **Reminders:**

If you have LMS log in ID / Password issues, **do not** use the "forgot login or password" function on the Login ID/ Password page as the function has been disabled at CVTC. Please contact staff training to resolve LMS logon ID / Password issues.

Contact Staff Development and Training at 76250 if you have questions or problems.

## Personals

### Thank You,

Thank you to all who offered their condolences, thoughts, prayers, words of comfort and cards during my deepest time of sorrow in the loss of my dear, sweet mother.

*Lynda Gentry, Instructor, SD&T/HR*

### Farewell All,

After 40 years at CVTC, it is time to bid farewell to this "temporary" job that turned out to be a 40 year career! (I was supposed to be a high school art teacher; liked it here and never left!) I'm excited to move on to the next chapter - which includes life as a new Grandma! It has been a pleasure and a blessing to have worked with so many wonderful people . . . people who taught me so much and influenced me for the better. I'm fortunate to have worked with the best group of people ever in Staff Development and Training. I can honestly say, not a day passed that I didn't laugh out loud with this zany group!

I've especially enjoyed over the years creating this newsletter each month. I thank you all who had input in the process. I've also enjoyed assisting staff in the Computer Lab and helping to organize workshops, conferences, and most recently, career fairs.

I wish each of you great success, good health, and much happiness in the future.

*Dianne Young, Media Specialist, SD&T/HR*



## Educational Assistance

The Educational Assistance Committee (EAC) meets on the second Tuesday of the month. **The next meetings will be held on April 10 and May 8.** Applications must be approved prior to course starting date by the Residential Lead and Residential Manager, Department Head, EAC, and the Facility Director. Applications must be sent to SD&T no later than the Monday preceding the meetings. Information regarding educational assistance is included in Policy Pointers as part of LMS training.

## Core Training Reminder

Training will be offered once a week on alternating Tuesdays and Thursdays and will begin at 8:30 AM. Class size will determine the completion time. Classes will be held:

**April 3, 12, 17, 26**

**May 1, 10, 15, 24, 29**

**June 7, 12, 21, 26**

**July 10, 19, 24**



**With the Deputy Commissioner,  
the Director of Community Integration, and the Co-Director**

**June 4, 2018**

Third Shift: 6:00 am – 7:00 am

First Shift: 8:00 am – 9:00 am

Second Shift: 2:30 pm – 3:30 pm

Location: Nagler Building, AV Room

### **Question and Answer Session**

concerning the closure of CVTC  
with Connie Cochran, Deputy Commissioner;  
Debra Smith, Director of Community Integration;  
and Sue Ridout, Co-Director.

Questions must be submitted in writing  
in advance of the meeting to the Director's Office  
no later than May 16, 2018.